

## 2024 Monthly Payroll Calendar

Monthly Pay Period Dates					Timesheet Deadlines			Deadline to Submit Payroll Changes: ·Direct Deposit ·Tax Withholding ·Other Deductions	Holidays
Year	Pay No	Pay Period Start Date	Pay Period End Date	Pay Date	Leave Reporting Available	Employee Submission Deadline 5:00 PM	Approval Deadline 5:00 PM		
2024	1	12/1/2023	12/31/2023	1/2/2024	12/4/2023	12/8/2023	12/11/2023	12/8/2023	Winter Break: 12/18/23 - 12/29/23
2024	2	1/1/2024	1/31/2024	2/1/2024	1/10/2024	1/17/2024	1/19/2024	1/19/2024	MLK, Jr. Day: 1/15/24
2024	3	2/1/2024	2/29/2024	3/1/2024	2/12/2024	2/19/2024	2/20/2024	2/20/2024	
2024	4	3/1/2024	3/31/2024	4/1/2024	3/11/2024	3/13/2024	3/14/2024	3/14/2024	Spring Break: 3/18/24 - 3/22/24
2024	5	4/1/2024	4/30/2024	5/1/2024	4/10/2024	4/17/2024	4/19/2024	4/19/2024	
2024	6	5/1/2024	5/31/2024	6/3/2024	5/10/2024	5/15/2024	5/17/2024	5/17/2024	Memorial Day: 5/27/24
2024	7	6/1/2024	6/30/2024	7/1/2024	6/10/2024	6/17/2024	6/20/2024	6/20/2024	Juneteenth: 6/19/24
2024	8	7/1/2024	7/31/2024	8/1/2024	7/10/2024	7/17/2024	7/19/2024	7/19/2024	Independence Day: 7/4/24
2024	9	8/1/2024	8/31/2024	9/3/2024	8/12/2024	8/16/2024	8/19/2024	8/19/2024	
2024	10	9/1/2024	9/30/2024	10/1/2024	9/10/2024	9/17/2024	9/19/2024	9/19/2024	Labor Day: 9/2/24
2024	11	10/1/2024	10/31/2024	11/1/2024	10/10/2024	10/17/2024	10/21/2024	10/21/2024	
2024	12	11/1/2024	11/30/2024	12/2/2024	11/11/2024	11/14/2024	11/15/2024	11/15/2024	Thanksgiving Break: 11/25/24 - 11/29/24

The Controller's Office/Payroll Office reserves the right to change any deadlines due to early processing for Fiscal Year End/Holidays/Campus Closings

Updated 12/02/2023